Concordia University Students' Association inc

Association des Etudiants et Etudiantes de l'Université Concordia inc

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CONCORDIA UNIVERSITY STUDENTS' ASSOCIATION

ONE HUNDRED AND TWENTY-FOURTH MEETING OF THE BOARD OF DIRECTORS HELD ON WEDNESDAY, JUNE 26, 1991 AT 6:30 P.M. IN H-762, SIR GEORGE WILLIAMS CAMPUS

Documents Considered:

BD-123-D2 Student Housing Triangle

1. CALL TO ORDER

Chairperson, Jarno Makkonen, called this meeting to order at 6:45 P.M.

2. ROLL CALL

PRESENT

CO-PRESIDENTS
Eleanor Brown
Charlene Nero

COMMERCE
Jimmy Elenakis
Jennifer Kalman
Nick Kaminaris
Marc Tisseur

ARTS AND SCIENCE
Jennifer Dang-Tran
Hernani Farias
Jamie Ross
Phil Toone
Etoile Stewart
Christine Legault

ABSENT

Arts and Science: Kathy Fretz (w/r), Chemagne Martin (w/r), Sophie Desjardins (w/r) Heidi Modro (w/r), Victoria Rodriguez, Michael Spowart (w/r), Esther Vise (w/r)
Commerce: Robin Chabot (w/r), Thomas Dowd (w/r), Esmeralda Florio, Kerry Schacter (w/r)
Fine Arts: Cathy Balsitis, Kellie Coppin
Engineering: Kieran Hackett, Frank Pathyl (w/r), Dave Pichmann

3. APPROVAL OF AGENDA

BE IT RESOLVED THAT the Agenda of the 124th Meeting of the Board of Directors Be Approved.

Moved by: C. Nero
Seconded by: H. Farias

C. Nero requested that item 6.5- External report and Item 7.2- Housing Triangle be removed from the agenda, since J. Brown, the V.P. External sends his regrets and that in addition an insertion of a special item under item 5A-350th Anniversary of Montreal Celebrations be made. She also added that members of the community are present tonight, thinking that this item was on the agenda and through a communication problem on CUSA's part, this item did not get steered onto the agenda. There were no objections to these changes.

MOTION TO AMEND

Moved by: C. Nero
Seconded by: J. D. Tran

VOTE ON MOTION **UNANIMOUS**

4.0 APPROVAL OF MINUTES

4.1 BE IT RESOLVED THAT the Minutes of the 123rd Meeting of the Board of Directors be Approved.

Moved by: H. Farias
Seconded by: J. Ross

The Chair noted that there were typographical errors in the minutes. C. Nero suggested putting off approval of these minutes until the next meeting or to clean up the typographical errors before approving them.

VOTE ON MOTION UNANIMOUS

5.0 CHAIRPERSON'S REMARKS

The Chair made a few remarks, mainly the discussion of an old motion brought up at Steering Committee, in regards to In-Camera meetings and it was decided that it would be best if directors provided some input in terms of submissions on policies regarding this issue. He also said that at the next meeting, the budget will be brought up for discussion. The Chair also requested that directors keep the questions following the reports as brief, short and to the point as possible. He also reminded directors that if they have motions that they wish to be brought forth for discussion, to leave them in writing in his mailbox.

5.0 PRESSING BUSINESS

5.1A 350th Anniversary Celebrations

Motion 562

BE IT RESOLVED THAT CUSA Establish a Special Open Committee to Review the Background Activities and Structures of the 350th Anniversary Celebrations and Present Recommendations on Possible Courses of Action to the Next Meeting of this Board.

Moved by: C. Nero
Seconded by: H. Farias

C. Nero said that there are two further resolutions which deal with the composition of the committee and will be brought forth for discussion after this motion has been dealt with.

E. Brown gave some general background in regards to the 350th Anniversary Celebrations. She explained to everyone that it was set up as a private company by Patrick Kenniff, the Rector of the University and that it functions as a paramunicipal corporation. E. Brown further added that 54 million dollars in public funding is going into its' budget, and that the books are not open to the public. Eleanor also said that the city is under no obligation to render a public accounting of how that money is being spent and where it goes and that it was set up specifically to celebrate the founding of Montreal's birthday, that will take place in 1992.

M. Ryan, a student of Concordia and a CUSA employee, introduced himself and explained to the Board that he invited the Native People here tonight. He also said that it is important for CUSA to take a role in the celebrations and to hear how the Native People feel about it and how CUSA should oppose it.

Dale Deom thanked everyone for inviting her and the people representing her nation. She said that she doesn't know

much about the celebrations and only heard last summer that the Native People were supposed to be involved somehow, somewhere, but because of what happened, they decided to forget that the Natives are alive anymore.

D. Deom said that the Native People have completely opposed the celebrations and it has actually been detrimental to them, since millions of them have been killed by people who have come to rest at their shores. She also said that a lot of people now are very angry, as with all celebrations, there is always money, and the organizers are just trying to make money on the deeds of the past. D. Deom explained that within their community, across the river, they're still under a kind of siege since there is an inquisition of Quebec Police and the RCMP on their territory. Dale said that the Native People are constantly being harassed, and that just yesterday, a young man was chased off the road and forced into a ditch by the QPP. She said that they constantly bother this young man, who happens to be the son of David Cross, killed by the QPP in 1979 in front of his wife and children.

D. Deom said that their economy has been devastated because the police forces have pushed the people off the land who try to support them and are also harassed and have been told not to come back or to buy gas there, since a Mohawk may rape or kill them. She also said that the police forces give out outrageous tickets to discourage people from coming into their territory and this problem continues to this day.

D. Deom said that these celebrations are a slap in the face for the Natives and that she doesn't know how they as a group can oppose them, since it is too difficult to counter things going on when they don't even have enough money to support their own community.

D. Deom said that as future leaders, it is important to understand that Natives and non-Natives will always be here and that it is imperative that it be understood that they are a distinct people, with their our own language, own laws and jurisdictions. She also said that the Natives respect Canadians and all they seek in return, is respect, so as to maintain their identity as a people.

H. Farias asked if CUSA has control over the appointments on this committee. C. Nero replied that there are two distinct 350th organizations that are operating at the same time, one being the incorporated municipal body which Dr. Kenniff incorporated privately and in addition the University has a 1992 celebration committee which has an independent budget of its own. She also said that the Rector's Office is sending a copy of the budget to the members of the Board and so forth. She also added that to her knowledge, CUSA has not been contacted in any way to provide student representation on that committee and knows only that M. Sullivan served on it two years ago. Charlene added that M. Habib is supposed to forward information regarding the fund that the University has set aside.

P. Toone asked for clarification on who would be sitting on this committee, that is, if it is closed to members on the Board of Directors or if it is open to any member of the University committee. C. Nero replied that the motion states that it is a special open committee, which implies that it is open to anyone in the University community and that the further resolutions state this. P. Toone said that the First Nations of Concordia is shut down for the summer, a group which could provide input.

C. Nero proposed amending the original motion to: "The activities of the 350th anniversary of Montreal celebrations and the 500th Anniversary of Columbus Voyage Celebrations." She also said that with this amended motion the mandate of the committee would in fact cover both. C. Nero also said that CUSA should be as inclusive

as possible and try and get as much Native and general public involvement as possible. Charlene also suggested that the committee be established as well as its mandate. There were no objections to this change.

H. Farias suggested that if the committee concludes that the 350th and the 500th are found to be lacking in the same Native involvement then the committee should focus on this area and promote it, rather than it being a more negative committee.

N. Kaminaris asked for clarification on the mandate of this committee. C. Nero suggested that the committee should establish the mandate, by reviewing and providing recommendations to this Board, since some basic strict ground rules have already established. She also said that this committee does not have any autonomous power on their own and that if this Board has any input to provide, it could be brought forth to this Ad Hoc committee.

M. Ryan said that the responsibility that should be looked at, is their own responsibility to open up the gate of the individuals concerned that are presently excluded.

Amended Motion:

BE IT RESOLVED THAT CUSA Establish a Special Open Committee to review the Background Activities and Structures of the 350th Anniversary Celebrations of Montreal and the 500th Anniversary Celebrations of Columbus' Voyage and Present Recommendations On Possible Courses of Action At the Next Meeting of the Board of Directors.

VOTE ON MOTION UNANIMOUS

C. Nero said that the Chair of the committee has to be appointed and asked for volunteers.

Motion:

BE IT FURTHER RESOLVED THAT _____Be Appointed Chair of This Committee, and;

BE IT FURTHER RESOLVED THAT The Following Shall Be Members of This Committee _____ and that all meetings of this committee shall be open and public.

Moved by: C. Nero
Seconded by: H. Farias

C. Nero said that the person who takes the role of Chairperson of this committee be someone who is committed to the issue and not necessarily someone on the Board of Directors. She also said that what is imperative is that a few open meetings take place that are widely attended.

D. Porter informed everyone that the revenue for the handbook is over $40, 000 which is 75% higher than last year's.

In regards to Cusacorp, D. Porter said that the current fiscal situation of Cusacorp is not good and that the $54, 000 loss has to be compared with the year before in which there was a loss of $18, 000 despite the fact that the revenue last year was 10% higher than the year before. D. Porter said that in terms of the cash flow situation, there is a substantial amount outstanding of accounts payable and that the problem with the accounts receivable is that it can't be collected, since some is short-term and the remainder with the University, which is a slow process. D. Porter said that the Board has been focusing on long-term, to make Cusacorp a more viable operation.

D. Porter said that the Cusacorp Board is looking into changing its fiscal policy in terms of the way the budget is designed and cost-cutting measures, ways of reducing expenses and cost of goods sold as well as reducing administrative overhead, and structuring different services so that they cover their cost.

D. Porter said that a budget will be produced for Cusacorp and that he has started working on it. He also said that Cusacorp is working on organizational re-structuring in terms of job descriptions, and the chain of command with an outlook on improving cost efficiency. Darren also said that certain services need upgrading such as the Hive and the Campus Center as a whole and that in terms of the basement, focus is being placed on converting it to a lounge space as well as improving the Cusa Offices.

M. Tisseur asked to know who puts together the Cusacorp budget. D. Porter replied that it is the Cusacorp Board. M. Tisseur said that the managers should be consulted as well. H. Farias said that the problem was that the Cusacorp Board did not really exist and that this interim Board will get more involved within the system itself.

N. Kaminaris asked if a report has been received by the past President of Cusacorp and if not will the present President be seeking to obtain one. C. Nero replied that A. Pacheco has refused to accept an honorarium, even though she did fulfill her duties as President. N. Kaminaris asked to know why the termination of the contract of the Loyola manager was not included in D. Porter's report. H. Farias replied that whatever process was taken is part of a general trend to improve Cusacorp and that the Cusacorp Board will continue to review all of Cusacorp's procedures and that decisions made will be brought forth to this Board for approval.

P. Toone asked to know if G. Cheverie was laid off by directors of the present Cusacorp Board of Directors and asked to know if the Cusacorp Board intends on holding in-camera sessions. C. Nero replied that an in-camera session was not in fact held and on the advice of the CUSA lawyer the Cusacorp Board can't reveal much information until a response from the manager is provided, in order to safeguard against a lawsuit.

6.2 V.P. Advocate Services/Education

J. Serruya said that in terms of Advocacy, it would be to CUSA's advantage to form an advocate pool to handle student cases. He also said that various positions for seats on academic committees will be advertised for in September and that students will be recruited at that time.

J. Serruya said that he is working on the Bill of Student's Rights which will be presented in September at Senate and that he had several meetings with the Vice-Rector and the Ombudsperson to get their input on it. He also said that it is running along smoothly and that suggestions are more than welcomed. Joe added that he has sent a number of issues at subcommittees of Senate, one of which is a re-evaluation procedure, which is not efficient as it stands now. Joe also said that in compiling incomplete grades, students who are readmitted and who are on probation are not allowed to file for an incomplete grade, for which there is no apparent reason. Joe informed the Board that this issue will be addressed in September.

P. Toone asked to know when J. Serruya foresees the Bill of Rights presented to Senate. Joe replied that this will be done in September.

P. Toone asked to know if C. Lawrence has attended executive meetings. E. Brown replied that C. Lawrence has sent regular written reports to Executive meetings due to the fact that she has a course in this time gap. E. Brown also said that C. Lawrence has changed her schedule, so as to be able to attend executive meetings, commencing July 24.

P. Toone asked to know if C. Lawrence is fulfilling her duties. J. Serruya replied that even though C. Lawrence is not much in the office, advocacy services does not necessarily have to be done out of the CUSA Offices. P. Toone expressed concern over the fact that C. Lawrence had not picked up her messages and mail in several days. E. Brown replied that C. Lawrence has classes and is working, and that she is fulfilling her duties as V.P. Advocate Services.

6.3 V.P. Liaison

L. Grimes said that at the Loyola Campus the Centennial Building has been undergoing renovations and that by next Tuesday, all the offices will be re-allocated to clubs on the basis of priority being given to those who lost space from the third floor and to those who have come forward who didn't have space last year. She also said that she is doing club reviews and has asked them to submit, when in question, their affiliates with off-campus groups, if any. Lana said that groups which have been extremely overbudgetted are being asked to submit a very detailed year-end report in order to account for where the funds are being distributed.

L. Grimes said that active clubs will be asked to submit detailed year-end reports and 1991-1992 forecasts to ensure that spending is done wisely.

6.4 V.P. Student Life

T. Taylor was not present to submit a report.

6.5 Board of Governors Report

H. Farias said that a letter was sent to the Secretary General of the Board of Governors, Mme Gaudet in terms of the representatives for next year, that being that the interim representatives for Cusa, for next year were E. Brown and himself. He also said that this was projected at the last Board of Governors meeting, since it did not follow the guidelines and that they were appointed until June 30th 1992, but that it was also noted that it does not disable Cusa from appointing other representatives in September. He also informed the Board that the other student representatives appointed were Thomas Dowd, from CASA and Guy Vezina from ECA. E. Brown said that it was stipulated that appointments had to be forwarded for one year and that it had to be done now. E. Brown also said that nominations would be open in September when students resume classes and that the regular intervening procedure will take place, at which time H. Farias and herself will resign. C. Nero informed the Board that advertising was conducted for these positions and that there wasn't a very representative selection of applications forwarded.

H. Farias said that the new library will in fact be much smaller than anticipated and in fact students will be losing library space and that this is an issue he would like to see brought up at the Board of Governors level for discussion.

N. Kaminaris asked if in fact there was no Fine Arts representative available to represent students at the Board of Governors level. H. Farias said that there are no meetings over the summer and that this step was taken for the Board of Governors to fulfill their own requirements and that nominations will take care of this in September. C. Nero informed the Board that the Secretary General would not accept appointments from student representatives from CASA and ECA without CUSA doing the same and that Cusa did not wish to stand in the way of this process.

6.6 Co-Presidents

E. Brown said that C. Nero and herself had lunch with the Rector and that he reiterated his commitment to Cusa and his open door policy and that if any students have any concerns, to feel free to drop by Bishop's Court. She also said that it was mentioned to him that there is a small problem with the new accounting system at Concordia, in which it was forgotten to put the right codes to allow the University to transfer student fees to Cusa. The Rector said that he would look into this area to correct it.

E. Brown said that a few of the executives were at the Campus Center last Sunday to clear out the Archives and that a third of it was dealt with. She also said that in the coming weeks they will be moved to another office, to better use the Cusa space of the Loyola Offices, since two of the largest rooms at Loyola are presently used as storage space. E. Brown also mentioned that leftover draft beer will go bad, and that a $250 Orientation and Priorities Conference, to be held on Sunday on July 7, will make way to consume this draft beer as well. C. Nero mentioned that this is an opportunity for all directors and executives to have a Priorities Conference discussion.

E. Brown said that the library is throwing away books and that the Assistant Director of Library Services, Irene Sundeck responded that the library only throws out out of date periodicals once bad copies are created and that occasionally damaged books are thrown out. E. Brown also said that it was expressed if she could forward this information in writing. She also encouraged directors to drop by the library and see if they could find out any further

information. C. Nero said that a meeting with K. Mackenzie confirmed that books are sometimes thrown out of the library.

E. Brown said that with regards to the Space Planning Committee, L. Grimes attended the last meeting only to be told that she was not welcome and that it is a closed committee without any student input.

E. Brown said that the Orientation people were hired and that in the past, a $5,000 budget to hire an Orientation Co-Ordinator was set aside. She also said that this year, Cusa is looking into hiring more people and pay them a decent wage in order to get more orientation activities done, especially since this year Cusa is looking into reaching out to more students with smaller activities.

J. Ross asked if anything concrete has been put into motion in regards to the new library. C. Nero replied that she has been going through files for any documents that relate to the Capital Campaign and that one of the problems is that Cusa does not have a well-orchestrated filing system that facilitates the finding of this information.

6.7 Legal Report

C. Nero said that there were three items which required on-going legal assistance since the last meeting, the first one being the Animal Rights issue and that the lawyer expects a ruling shortly on whether or not the issue will in fact go to court. She also said that Cusa was invoiced for $1, 590, which is not recoverable and which isn't covered in Cusa's retainer. Charlene also noted that this is an issue and an expense that is incurred under last year's budget.

C. Nero said that the second issue involved various personnel issues, some of it confidential enquiries on behalf of the personnel committee and Cusacorp's Board of Directors, regarding personnel contracts. She said that it involved a review of the personnel contracts that Cusa has and some legal advice on the importance of personnel contracts for all of the employees. C. Nero also said that the lawyer did not have any records of any personnel contracts or documents of that nature. Charlene further added that as a personnel policy, whatever employer contracts Cusa had were forwarded to the lawyers.

C. Nero said that the third issue involves International Student fees. Charlene explained how the International student fees were raised retroactively for the September term and that this issue signifies an increase in fees after student contracts have been signed. C. Nero said that one of our receptionists, who is an international student is supposed to forward the letter that was sent to her, stating that fees have increased and her new balance. C. Nero said that the lawyer has been asked to review this clause on the back of the student contract, that states that fees can change at any given time and if any way exists whereby Cusa can hold the University to their contract since approximately 70% of the students have already registered before this increase came into effect.

Motion 563

WHEREAS Concordia University and Cusa are committed to accessible education to International students, and;

WHEREAS International Student Fees Were Already Primitively High and Will Be Increasing As To an Even More Ristrictive Level, and;

WHEREAS the University Passed International Student Fee Increase in Late May, once International Students Had Already Signed Contracts, and;

WHEREAS Many International Students May be Unable to Meet Additional Unforeseen Financial Burden Placed Upon Them,

BE IT RESOLVED THAT CUSA's Board of Directors Send a Letter of Condemnation to the University's Board of Governors and the Quebec Government Over the Arbitrary and Unfair Increases To International Student Fees, and;

BE IT FURTHER RESOLVED THAT the Co-Presidents Be Empowered By This Board To Seek Needs To Assist International Students In Coping With the Fee Increase Including But Not Limited to, Lobbying the University to Waive the Increase Fees For Students Who Have Already Signed Contracts and Investigating the Establishment of the Special Fund To Assist International Students Being Established By the University.

Moved by: C. Nero
Seconded by: E. Brown

C. Nero reminded everyone that in the Board of Governors report the Rector suggested that there was a special fund being established to assist International Students. She also added that Dr. Cohen, from Institutional Planning and Finance seemed to be taken a little aback that the Rector was committing the University to a $200, 000 fund that he had never really agreed to. E. Brown said that it is quite possible that this fund will not exist.

H. Farias said that there was no commitment from the University regarding this special fund, other than the efforts of Dr. Kenniff.

N. Kaminaris asked to know at which Board of Governors meeting this item was passed and what was said by the student representatives to oppose this fee increase for International students. H. Farias replied that this item was dealt with at the May meeting and that the CASA representative abstained and that Dr. Habib and himself were the only members who opposed it.

VOTE ON MOTION UNANIMOUS

C. Nero said that the Co-Presidents are putting together a small file of relevant documents to forward to the lawyer to see if the University can be bound to the commitments it has made, regarding the library building, the presence of student space in the building, space at Loyola and whatever other commitments the University has signed in the past.

6.8 Judicial Board

The Chair said that since appointments to Judicial Board haven't taken place, procession to the next item of the agenda would take place.

N. Kaminaris asked if Judicial Board has their own rules whereby they can appoint their own members. C. Nero said that she was informed by one Judicial Board member, that the three members from last year would continue to sit on Judicial Board this year and that they would appoint one other individual. She also said that it was decided to re-post for the positions and that a skeletal Judicial Board would be desired by the next two to three weeks.

C. Nero said that she has received seven applications in all and that only two of them look promising. Charlene added that a former member of Judicial Board has agreed to review applications received last year and select some applications that may seem positive. C. Nero felt that it would be beneficial if the Board of Directors appoint the Judicial Board rather than allowing the Judicial Board to appoint itself.

N. Kaminaris expressed concern over a Statute of Judicial Board's whereby Judicial Board can re-appoint itself E. Brown replied that it is the Board of Directors that ratifies all appointments of Judicial Board. C. Nero added that decisions that this Board makes are binding on Judicial Board.

7.0 Old Business

7.1A Constitutional Amendments: Article 5.2.2

The Chair suggested that this item be tabled, since the required two-thirds majority of the sitting directors is not attainable. There were no objections brought forth by the directors.

7.1B New Clause

The Chair suggested that this item be tabled as well. The Chair gave a brief explanation of this motion, mainly that the lawyer noted that upon reviewing our constitution he suggested that another amendment be included in the constitution, that being, that Cusa be allowed to own profit sharing corporations. He also added that the reason being for this is to avoid any conflicts that may arise between Cusa and Cusacorp.

7.2 Computer Proposal

The Chair said that three documents exist with regards to this item. C. Nero suggested that the Chair contact K. Huck to invite him to the next meeting.

M. Tisseur said that he found that there were a lot of faults with this report and that the Board could simply establish a committee to look into the establishment of a computer Center at Concordia, whose aim would be to investigate what the needs of the students are. He also suggested that a proposal be brought back to the Board by this committee for further consideration.

H. Farias suggested that a committee be formed composed of one executive and two directors to provide a detailed analysis of this proposal and a deadline for the submission of a report by this committee.

Motion:

BE IT RESOLVED THAT the Board of Directors Establish an Open Committee to Review the Proposal by Mr. Huck and that the Committee Shall Be Composed Of a Voting Chair, M. Tisseur and _____, _____, As Well as One Executive, and;

BE IT FURTHER RESOLVED THAT The Committee Report Back to the Board By October 1st, 1991.

Moved by: H. Farias
Seconded by: J. Ross

J. Ross asked if the executive member would sit on this committee. H. Farias replied that that the executive member would be an advisory aid.

VOTE ON MOTION **UNANIMOUS**

The Chair noted that quorum had been lost.

MOVE TO GO INTO AN INFORMAL MEETING

Moved by: N. Kaminaris
Seconded by: H. Farias

7.4 LEGAL CONSULTATION SOUGHT BY DIRECTORS

Be It Resolved That 5 signatures of the Directors constitutes a legal request to see the CUSA lawyer, and;

That in the case of Article 18 of the Constitution, the Board of Directors be permitted to consult an outside lawyer and be fully compensated, and;

That outside legal consultation go through the Executive Administrator.

Moved By: H. Farias
Seconded by: J. Ross

H. Farias said that the reason this motion is brought back from last year's Old Business is to avoid any conflicts that may arise in the future. He also expressed concern over the fact that directors do not have access to a lawyer which removes the rights and obligations of directors in regards to Article 18. He also said that the reason five (5) directors was chosen is to facilitate the legal request to see a lawyer.

E. Brown expressed concern with regards to seeing an outside lawyer, since this could be quite costly. H. Farias replied that an outside lawyer provides a second opinion to any case. E. Brown said that CUSA has a contract with the lawyer. C. Nero expressed concern over the five (5) signatures of the directors, since this number does not even come close to a majority of the directors of the Board. She also said that she sees no reason why five (5) directors cannot request to see Cusa's lawyer. She also said that a legal report is being provided at each meeting and that perhaps Cusa should be looking for a motion that will serve the long-term interests of the Association.

H. Farias expressed concern over the fact that in an impeachment case, the same lawyer would be representing two different clients and that this is one of the reasons for the request to see an outside lawyer.

N. Kaminaris said that this motion is rather weak and suggested that it be tabled until the next meeting in order to provide a more concrete motion. C. Nero agreed with N. Kaminaris and said that this motion needs to be framed more carefully, in light of the on-going needs of the Association. She also said that the motion needs to state something about accountability and that a well-worded legally airtight motion regarding consultation by the directors should be worked prior to the Steering Committee.

H. Farias said that the reason that the motion was not made more specific was to allow for space for future directors and that it aims at safeguarding against any future problems. H. Farias added that he has no

problems with withdrawing the motion and bringing up a new one for the next Steering Committee meeting.

10. ADJOURNMENT

MOVE TO ADJOURN

Moved by: C. Nero
Seconded by: H. Farias

This meeting was adjourned at 9:37 p.m.

J. Mackonen, Chairperson

K. Fraser, Secretary